

**Darlington Local Involvement Network (LINK)
Core Group Meeting**

Monday 21st November 2011 10.00 – 12.00

eVOLution Hurworth

MINUTES

- ATTENDEES:** Paul Bell (Chair)
Michelle Thompson (Vice Chair)
Peter Freitag
Mark Cran
Terry Taylor
Betty Hoy
Maura Monaghan
Cynthia Sillars
- APOLOGIES:** Emma Roebuck (G.A.D.D)
Jane Hesford
Bill Morehead
June Wilson
- IN ATTENDANCE:** Diane Lax (Host Organisation)(Minutes)
Andrea Goldie (Host Organisation)

1. INTRODUCTIONS AND WELCOMES

Paul Bell opened the meeting and welcomed everyone present.

2. DECLARATION OF INTEREST

None

3. MINUTES OF LAST MEETING AND MATTERS ARISING

Minutes from 18th October 2011 agreed as a true reflection.

4. REPRESENTING LINK / HOST ROLE – (Host will leave for this item)

A) Ground Rules B) Complaints Procedure

This item was discussed without the host present so separate minutes have been taken and will be shared with the Attendees only.

5. HEALTHWATCH FUNCTIONS – Next Steps

Diane advised the group that she had sent out information about HealthWatch functions. All advised that they had seen the document. Diane advised that she had asked Paul as chair about his thought as if he would like to look at an action plan, due to him attending regional chair meetings where information from the Department of Health is cascaded, a copy below of email sent:-

Hi Paul

This is a list of the six key functions of what is proposed for Health Watch just wondering how you think the group can progress with these. Can you come up with an action plan for the next meeting to take this forward.

- Obtaining views and experiences of patients and the public
- Making people's views known
- Promote and support the involvement of people in scrutinising, commissioning and the provision of local care services
- Recommending investigation or special review via HealthWatch England or direct to the Care Quality Commission
- Providing advice and information about access to services and about choices that can be made about those services
- Make the views and experiences of people known to HealthWatch England and provide support which would help it carry out its role as a national champion

Regards Diane

Paul advised that if felt the whole group should discuss and come up with options and action plan which should be then shared. A meeting has been arranged for 7th December 12.30 at Evolution to share this information. **Please note slight change of time due to room availability.**

6. INDUCTION SHEETS

Diane reminded people of the induction check sheet and for those who had not yet completed to get in touch with the office. Michelle advised that she had just completed a Equality and Diversity policy in line with the new Act of 2010. Diane advised that she will send copies out of the new policy for people to comment on before the next meeting.

7. FEEDBACK FROM MEETINGS ATTENDED

Regional Chairs Meeting 21st October, Copies of the minutes can be obtained from the office if required.

HyperAcute Stroke services NHS board meeting 1st November. NHS board meeting to decide the outcome of stroke service, the decision was made to move the unit to Durham. All papers can be obtained from the office.

TEVV inspections – Terry had attended an inspection about patient experiences and advised the group it was very positive.

VONNE Future forum event 20th October, opportunity for people present to attend workshops about the NHS future forums giving feedback to be taken to Department of health on education, integrated services, information and role of public health.

Equality and Diversity System event 10th November Andrea attended the event to get back ground information on the new system that all NHS organisations will need to implement.

Care Closer to Home Andrea attended to obtain updates on activities taking place Care homes are being encouraged to go through Gold Standards framework and

Andrea advised them that LINK and GOLD are working on care homes and would be good to link in details exchanged.

Common Purpose event Michelle attended she advised that the exercise was good as it enable professional present get a better understanding of the voluntary sector as well as getting patient and public feedback a full report can be obtain from the office.

8. HOST UPDATE

Full feedback paper received from the prevention first event that was held on 6th October copy can be obtained from the office if anyone requires one.

The Mental Health task group met on Friday 18th November to discuss next steps and actions to take forward to the meeting with TEWV which is taking place on 23rd November.

Stroke Consultation Hyper Acute Stroke services will go to Durham, letter sent to the PCT advising that stroke task group members were disappointed in the way LINK information was interpreted. LINK has received a response which is available in the office. The task group will now look at the pathway of care and will hopefully be working with Dr Mike Lavender.

Care Homes initial introductory and engagement has been completed, enter and view visits have been arranged and will start before Christmas.

HealthWatch date arranged to discuss see item 5.

Good Medical Practice two responses received from members about this and they think a joint response should be compiled due to time restrictions this will be put on the next agenda.

Social Care Consultation Peter took a look at this document and left the office an answer phone response but unfortunately is not clear. Peter will have another look at the document and get back to us.

NVQ Training Diane advised that free NVQ qualifications are available for those interested details in the office, they include Advise and Guidance, Customer Service and Business Admin.

Diane advised the group about changes to Orthodontic Services and the move to South Tees.

Up coming meetings:-

NVQ training registration 28th November 10.30 office
HealthWatch Action planning 7th December 12.30 board room evolution
First Stop Christmas Lunch volunteering opportunity 21st December.

9. ANY OTHER BUSINESS DATES OF FUTURE MEETINGS

Betty advised that she had attended the patient forum at her practice and some work has been done around falls which she was able to give her perspective.

Newsletter was handed out.

Meeting closed at 12.30pm

7th December 12.30 – 3pm HEALTHWATCH eVOLution, Church Row, Darlington

Minutes taken by Carers Federation, host organisation for Darlington LINK



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